

# INTERNATIONAL JOURNAL OF ANAPLASTOLOGY

## Instructions for Sending Manuscripts and Files to the Journal via megaupload.com

- Go to [www.megaupload.com](http://www.megaupload.com)
- Enter [rmann@ufl.edu](mailto:rmann@ufl.edu) in the recipient's box.
- Enter your e-mail address in the "Your e-mail" box. This is not optional as it will provide you with an email to show you the file[s] have been successfully uploaded.
- Select a file to send by clicking the "Browse" button if you only have one file to send, such as the first submission of the manuscript as a WORD document with photographs reduced in size within the body of the WORD file. The maximum file size is 500 MB.
- If you have multiple files to upload, click on the square icon with two arrows pointing up. It can be found in the middle of the top line of icons in the center of the megaupload home page. This will take you to the multi-file up-loader page. On this page you can browse and add multiple files. Add a description of each file you add, including the First authors name and the type of file it is, e.g., First authors name: Illustrations.
- Click the "Send" button to start uploading the file[s] when you have added all of the files you wish to send. You will see the progress of each file transfer. Please don't close your browser window while uploading or it will cancel the upload.
- You will be sent an email with a link and delete link to your file stored on the server. You may use this link to check that all files have been uploaded correctly if you wish but it is not necessary. Please do not delete the file from the server unless it had been sent in error.
- If your ISP blocks access to Megaupload, please send Megaupload and the managing editor of the journal an e-mail, and we will try to find a solution for you or work things out with your network provider. Please e-mail us at [support@megaupload.com](mailto:support@megaupload.com) and [rmann@ufl.edu](mailto:rmann@ufl.edu) or 352 278 1111.